



Required Documents – Parent Checklist

Proof of Age of Child by Birth Certificate/Passport/Citizenship Paper (born in 2018)

Proof of Biological Parents/Legal Guardians' Status

- Parent's Canadian Birth Certificate
- Parent's Canadian Citizenship Card
- Parent's Canadian Passport

At least one biological parent/legal guardian is a Canadian citizen by birth or obtained citizenship. If not, you are required to report to the School Board Office with an appointment prior to registering your child at the school.

Proof of Biological Parents/Legal Guardians' Residency. **Provide ONE of the following legal documents:**

- Mortgage Document
- Rental or Lease Agreement
- Property Sale Agreement
- Property Tax Notice/Assessment
- Home Insurance
- Utility Bill

In addition, **ONE or more of the following documents** containing the name and address of the parent/guardian is required:

- Government Document (ie. MSP bill)
- Child Tax Credit
- Income Tax Assessment
- Vehicle Insurance
- Most recent T4

Child's CareCard/PHN Card

*if not enrolled in MSP, please provide private medical insurance documents for field trip purposes

If applicable, please provide a copy of your child's Immunization Record

only complete packages with all required documents listed above including both pieces of proof of residency will be eligible for registration