

**Bradner Elementary School  
Parent Advisory Council**

**Meeting Minutes**

**September 14, 2023**

**In Attendance:**

Carley Howes, Danica Neufeldt, Diana Madden, Grace Janzen, Elyse Schroeder, Elva Lottenbach, Erica Wall, Jocelyn Radom, Jen Nadon, Kam Sidhu, Ravina Gill, Echo Tian, Amar Uppal, Megan Howarth, Maddison Nipkow

**Welcome and Introduction**

- Thank you to everyone who attended the meeting. Jocelyn welcomed parents and we went around the room and introduced ourselves and our roles in the PAC.
- Birthday cupcake sign up passed around by Erica

**June Minutes**

- Motion to accept June's minutes made by Jen, 2<sup>nd</sup> by Erica, all in favour

**Treasurer's Report**

- Our budget for this year is around \$28,500 + 2000 Gaming. Itemized budget given to PAC members in attendance.
- Money raised in 2022-2023 \$25,500.
- Expenses will support field trips, extra classroom supplies, bussing for field trips, special events and activities, gifts for departing staff, school improvements and awards/incentive programs, etc.
- Motion to allocate funds for up to 100 students (now that we have a new division and will be overflow for full schools in the district) by Elyse, 2<sup>nd</sup> Jen, all in favour. Adjustments will be made to budget

**Principal's Report**

Land Acknowledgement

School Activities

Sept.8 PAC Stay & Play Event- thank you! -went very well. Kids already want to do another one

Sept.19 Fire Drill

Sept.20 Kindergarten Full Day

Sept.21 Terry Fox Run (please return walking forms- more info coming soon)

Sept.21 Meet the Teacher Night

Sept.28 Orange Shirt Day

Sept.29 Pro-D Day No School

Sept.30 National Day for Truth and Reconciliation No School

**Office Updates**

- **New staff-** Daniella Lichti (full time EA) replacing Ms. Andreone, Mrs. Ellis (Learning

Services) replacing Mrs. Burns, Ms. Turner (Div.1-grade 4/5 teacher) replacing Mrs. Sandhu,

Mrs. Straiton (Counsellor) replacing Mrs. Popplewell, Mrs. Zeileman

- Bradner is growing! We have welcomed many new students over the past week, and have added a new division- grade 3 / 4 classroom
- **Staffing-** posting closed Thursday, will receive shortlist, and interviewing this week
- Demographic forms being sent home- please complete these as soon as possible and return
- **Walking field trips-** Off site permission forms - for students to participate in activities on adjacent fields of Bradner for P.E. and walk to our secondary emergency muster site

As of right now we have 91 students but expect to get more during the year when other schools are full.

### **Immediate Funding Opportunities and Voting**

- Proposed budget - \$300 per division for discretionary use by teachers - Motion made by Jocelyn to provide \$300 per division for a total of \$1500, 2<sup>nd</sup> by Elyse, all in favor
- Turkey Trot - Motion to provide up to \$200 in funds for Turkey Trot made by Elyse, 2<sup>nd</sup> by Grace, all in favor, motion passed- Erica to head it up
- Expenses for Ladies Night – table it until June of next year with plans to bring back for sept of next year.
- Grad wear – motion to provide students for grad hoodies to total \$250 made by Jocelyn, 2<sup>nd</sup> by Elyse, all in favor, motion passed- Danica and Amar to head up
- Coupon book / little shop talk – Diana will head but tabled until February as it is a spring coupon book.
- Canucks 50/50 – go to Abbotsford Canucks game as a volunteer and sell 50/50 tickets – 10 people – they give us \$1000 – Diana will call the organizers as it books up fast and we will put it on the agenda for next month.
- Reading prizes – Erica to find toys r us contact and work with Carly howes to get bike and gift cards.
- DPAC position for PAC - Next meeting Sept 28, 23 at the board office- Maddison Nipkow will be our new rep.
- movie license motion to provide 120 for movie license renewal by Elva, 2<sup>nd</sup> Jocelyn, all in favour.

### **Other Business**

- Hot lunches/ Popcorn days – Jen has coordinated the lunches for the year -Erica proposed that we use etransfer and the square to make payments easier. Diana asked Mrs. Sidhu about using school cash online – tabled this idea until we can get more information. We will do old way of cash or cheque but add etransfer as another option.
  - Proposed that we do pancake breakfast with Santa in December instead of gingerbread house, possibly on Dec 22 -tabled so we can get cost finalized.
- Bradner PAC Constitution has not been updated since 2019. One example to an amendment that needs to be made is that any staff of the school does not get a vote, but as we have parents employed at the school that would take away their vote. During the next

month we want everyone to take some time to go through the constitution and in Oct bring amendments so we can update and vote.

- Fundraising - What are we fundraising for and how much/often do we provide fundraising opportunities. What did we enjoy doing that was ALSO fundraising? What could we add? – Mrs. Sidhu said that they are in need of more things for the kids to do outside. I new play structure would be great. Mrs. Sidhu has put in a request for a basketball hoop as well.
  - play structure – Diana to reach out to Sam again. Carly to make questionnaire for kids to vote on what type of play structure they would like and we will distribute at the meet the teacher BBQ.
- Roles to add to PAC - class parent – Someone to be in charge of communication with parents of each division. - Jocelyn to send email to Mrs. Sidhu on what we are looking for in regards to both class parent and library assistant then she will ask teachers if they are interested in this.
  - library assistant? - parent rep to be in library every other Tuesday. Mrs. Sidhu to ask staff if they are interested in assigning a PAC rep. Carly and Echo interested in this position.
- Erica sent around a volunteer sign-up sheet for birthday cupcakes – cupcakes need to be bought as we have a lot of students with allergies this year.
- Terry Fox Run – Thursday September 21<sup>st</sup> – Carly is heading this up (and has already bought the snacks).
- Meet the Teacher Barbecue – need to check propane, Clean BBQ that night. Jocelyn, Kurtis, Elyse, Jen to help run it, with Erica’s FIL to help with cooking. Danica -to shop when forms back, Ravina will bring portable BBQ for vegetarian options to be cooked on.
- Upcoming Fundraisers – dates to request Bradner Hall; Halloween dance, and May Day-dates are reserved automatically just need to confirm with Nikki.
  - Halloween dance – Talk of not putting it on this year or not making it as scary. We found there was enough interest so we propose we hold it on Friday Oct 27 - pizza, bring your own dessert. - Megan and Carly to head up with help from Amar
- May Day – Diana wants to hold the event on the Saturday after the long weekend, May 25<sup>th</sup>, 2024 because of the cost of flaggers for the parade, people being out of town and having a hard time getting vendors. Danica mentioned how the community was so happy the event was held on May Day last year and would be upset if it was held on another day. -Everyone to think on it and reach out to community for more help and we will vote next meeting.
- Volunteer forms sent around by Danica
- Bradner Spirit wear/Kindergarten shirts –motion to make order in Oct by Diana 2<sup>nd</sup> by Jocelyn.

### **Round Table**

- Diana suggested a trunk or treat on Halloween. We will discuss more at next meeting.

Meeting was adjourned at 3:05pm

Next meeting is scheduled for October 12<sup>th</sup> 1pm